

Addressing the Education Technology Plan Required Elements

Model Plan Examples

ESSENTIAL EDUCATION TECHNOLOGY PLAN ELEMENTS		MODEL PLAN EXAMPLES (edit/modify as necessary/desired)				
PLAN ELEMENT	REQUIREMENT	Page(s)	Goal	Objective (or location)	Strategy	Action Step
I. Needs Assessment						
a. CSIP / charter needs assessment	REQUIRED	1, 19	(EPEGS NEEDS ASSESSMENT FIELDS)		Cites data sources & findings by Tech Focus Area (TFA)	
b. Technology assessment	OPTIONAL					
II. Student TFA						
a. Tech integration: curriculum	REQUIRED (may be separate objectives or combined)	1-2	1	1	1	1
b. Tech integration: instruction		2-3	1	2	1-2	
c. Student tech literacy skills	REQUIRED	3-4	1	3	1 <2 optional>	1-3
III. Teacher TFA						
a. Teacher technology integration skills	REQUIRED (separate or combined)	4-5	2	1	1	1-4
b. Professional development: technology integration						
IV. Administration TFA						
a. Technology oversight, budget	REQUIRED	16-18	5	3	Strategies & Steps applicable	
b. Technology policies	REQUIRED	13-14	3	5	5-6	Steps applicable
c. Administrative tools	REQUIRED (separate or combined)	9-10	3	4	1-3	Steps applicable
d. Data management tool						
e. Communication tools		7-8	3	1	1-3	Steps applicable
V. Resource TFA						
a. Classroom technology, resources	REQUIRED (may be combined or addressed with Admin TFA strategies)	10	3	5	1	Steps applicable
		5-6	2	2	1	1-4
b. Adm technology, resources		9-10 12-13	3 3	4 5	1-3 1-4	Steps applicable
VI. Technical Support TFA						
a. Technical assistance, support	REQUIRED (separate or combined)	18	4	4	1-2	Steps applicable
b. Instructional technology assistance, support						
VII. Evaluation						
• Dissemination, monitoring, evaluation	REQUIRED	19	(EPEGS ADDITIONAL ELEMENT)		Describes strategies for all three components	
VIII. Assurances						
• Universal Service Fund E-rate program checklist	REQUIRED	19	(EPEGS ADDITIONAL ELEMENT)		Assurance box is checked	